Babe Ruth League, Inc.
Southeast Region
Training Center

2025 Tournament Host Training

T-Ball – Lawrenceburg, Tennessee
Rookie – Lawrenceburg, Tennessee
9-Year-olds Baseball – Statesville, North Carolina
10-Year-olds Baseball – Varina, Virginia
11-Year-olds Baseball – Statesville, North Carolina
12-Year-olds Baseball – Fort Myers, Florida
13-Year-olds Baseball – Fredericksburg, Virginia
14-Year-olds Baseball – Tallahassee, Florida
13-16 Year-olds Baseball – Fort Myers, Florida
16-18 Year-olds Baseball – Fredericksburg, Virginia

CONTENTS

- Host Contract Agreement and Host Contract Supplement Highlights
- Hosting a Regional Tournament Documentation
- Training Documents Samples

Babe Ruth League, Inc.
Southeast Region
Training Center

2025 Tournament Host Training

Host Contract Agreement and Host Contract Supplement Highlights

Babe Ruth League, Inc.
Southeast Region

2025 Host Contract Reminders

Contract Agreement:

2. The HOST agrees, at its own expense, to make arrangements for the [AGE GROUP] Southeast Region Tournament for the year of [YEAR]. The tournament check-in date is Tuesday, [DATE], with games beginning on the following day and continuing to the tournament's termination of play.

3. The number of participating teams, tournament format, and the bracket will be determined at the close of team registration.

7. All team members will be granted free admission to the tournament games. The HOST will provide four complimentary hotel rooms for the use of the Southeast Region staff (non-local Southeast Region Representative, assigned umpires (one room for each two umpires), headquarters guests, et al.). The selected hotel(s) must be of quality associated with business travel (Holiday Inn, Holiday Inn Express, Staybridge Suites, or other chain hotels) and must provide free internet and, at a minimum, continental breakfast. The rooms will be assigned by the Host.

12. The HOST agrees, at its expense, to compensate umpires who will be selected by the Southeast Region Commissioner. Details of umpire assignment and compensation responsibilities are provided in the Umpires section of the Supplement to this Agreement.

13. The HOST for all Cal Ripken Baseball age groups is required to provide opening ceremonies and an icebreaker (banquet or picnic) for all players, managers, coaches, tournament officials, special guests, and parents on the evening of check-in. An icebreaker is optional for Babe Ruth Baseball age groups. There will be no fee charged to the players, managers, coaches, official Babe Ruth personnel, and official invitees. The fee for other attendees must be kept at a minimum.

Contract Supplement:

3. Umpires

UMPIRES MUST BE FURNISHED WITH A PRIVATE AIR-CONDITIONED FACILITY AT THE TOURNAMENT SITE THAT IS ISOLATED AWAY FROM THE FANS. IF NO SUCH FACILITY IS AVAILABLE AT THE SITE, AN RV OR FULL-FEATURE CAMPER TRAILER UNIT WILL SUFFICE.

The Southeast Region Commissioner will assign NUA-certified umpires to officiate tournament games in accordance with Southeast Region Policy 20211021 and Policy 20221022. Additional local NUA-certified umpires may be needed and will be selected by the Host and be under the control of the SER-assigned Crew Chief.

The Host will provide free hotel rooms for non-local umpires (two umpires per room) and compensate the umpires at the rate of [$RATE] per umpire, per game. For this age group there will be [NBR UMPIRES] umpires officiating each game.

Ice, drinking cups, water, and other beverages (e.g., sports drinks, soft drinks) will be made available for the umpires. Snacks and meals must also be furnished to those umpires officiating in afternoon and evening games.

4. Southeast Region Representative

The Southeast Region Commissioner will assign a Southeast Region Representative to work with the Host Tournament Director.

6. Tournament Headquarters

The participating team manager and coach arrival location for check-in will be set by the HOST. When making facility arrangements, the HOST shall ensure that adequate space to accommodate check-in. Teams (players) are not required to be at the check-in. Southeast Region Policy 20211014 covers policies for player check-in.

7. Team Manager Orientation

Mandatory team manager orientation will be held on the day of check-in just before the start of the opening ceremonies and icebreaker.

8. Player Credentials

All credentials will be checked by the Southeast Region Representative assigned to the tournament or his or her appointed committee at check-in. NO PLAYER WILL BE ALLOWED TO PLAY IN THIS TOURNAMENT WITHOUT PROPER CREDENTIALS.

11. Groundskeeper

Groundskeeping staff must be available at all times during the entire tournament in order to meet any emergency and to ready the playing field between games so as not to delay the playing schedule.

12. Medical Care and First Aid

Access to medical care and (or) first aid must be available during all games. A nurse and (or) a certified trainer is desired to be available during all games. This access includes transportation to a hospital if needed.

14. Announcer, Press Box, Official Scorekeeper, Official Pitch Count Recorder, Game Schedules, and Babe Ruth Lineup Forms

18. Tournament Bracket

The tournament bracket will be prepared by the Southeast Region Commissioner and will include the team seeding, game days, and game times. No times and (or) dates will be changed once the tournament starts EXCEPT if necessary, because of weather or field conditions. This would be done only on approval of the Southeast Region Representative or Southeast Region Commissioner.

The Southeast Region uses SportsEngine Tourney (or other approved BRL partner) to create and manage tournaments. If the Host has its own website, the Southeast Region bracket is the bracket that must be linked.

Babe Ruth League, Inc.

Southeast Region

Training Center

2025 Tournament Host Training

Hosting a Regional Tournament Documentation

2025 Tournament Host Training
HOSTING A REGIONAL TOURNAMENT

Table of Contents

SEC	SUB-SEC	ITEM	PAGE
1.00		BEFORE THE TOURNAMENT	
	1.01	Hotel Option for 13-16 and 16-18 Age Groups	1
	1.02	Manager's Tournament Information Package (MTIP)	1
	1.03	Online Team Check-in	2
2.00		HOW TEAMS ARRIVE	
	2.01	Changes to Arrival Schedule	2
	2.02	Team Representative Check-in	2
	2.03	Player Late Arrival	2-3
3.00		PREGAME TOURNAMENT TEAM CHECK-IN	
	3.01	Pregame Tournament Team Check-in	3
4.00		TOURNAMENT MANAGEMENT	
	4.01	Supervision	3
	4.02	Americans with Disabilities Act	3
	4.03	Severe Weather Policy	3-4
	4.04	Heat Index Policy	4-5
	4.05	Courtesy Runner	6
	4.06	Game Time Limits and Ties	6
	4.07	Protest Committee Requirement	6
	4.07	Tournament Awards	7

SEC	SUB-SEC	ITEM	PAGE
5.00		TOURNAMENT FORMS USED	
	5.01	Player Announcement Form	7
	5.02	Pitcher's Record Form	7
	5.03	Lineup Form	7
6.00		PUBLIC RELATIONS	
	6.01	Stadium (Ball Park)	7
	6.02	Press Box	8
	6.03	Game Schedules	8
	6.04	Reporting Scores	8
7.00		UMPIRE SELECTION AND COMPENSATION	
	7.01	Crew Chief and Crew Member Selection	8-9
	7.02	Umpire Compensation	9
8.00		CLOSING THE TOURNAMENT	
	8.01	Championship Team Photograph	9-10
	8.02	Presentation of Awards	10
	8.03	Advancing Team Information	10

Babe Ruth League, Inc.
Southeast Region
Training Center

Revision 3.0
March 12, 2025

2025 Tournament Host Workshop

Section 1 – Before the Tournament

1.01 Hotel Option for 13-16 and 16-18 Baseball Age Groups

As an option for the 13-16 and 16-18 baseball age groups, the Host League is authorized to offer close-by, cost-effective hotels that the visitors participating will use. If a participating team does not use this program, then that team will pay a $200 hotel fee in addition to the Parents Gate Pass Fee.

1.02 Manager's Tournament Information Package (MTIP)

The Manager's Tournament Information Package (MTIP), sample attached, is used to disseminate important reporting information and standard Southeast Region policies to advancing team managers. It is not used as a vehicle to promote the Chamber of Commerce.

Information contained in the online document includes Host contact information, a list of the hotels that are available for booking, the date and site of check-in, and the information (time and location) of the icebreaker. There is an area for general information such as "No coolers allowed."

A simple MTIP Questionnaire (16 questions), sample attached, was distributed to you, and you were asked to bring a completed copy here with you today. While there may be information that is not readily available, we ask that you provide updates early-on; this will allow us to begin developing the MTIP database.

The balance of the information required for the MTIP is due to the Southeast Region Assistant Commissioner, Operations, not later than May 15.

The approved MTIP will be posted and accessible to all online at the Babe Ruth Southeast Region Tournaments page on the Southeast Region website.

1.03 Online Team Check-in

The MTIP Section 1.3 requires teams that are advancing from a State tournament to process an online registration check-in. When the Host is contacted by an advancing team, they are to be asked by the Host if they have fulfilled the requirements for online check-in. If not, they should be instructed to do so. (The database records can be checked to verify.)

The Southeast Region will communicate to the Host via email, and through an online database, the teams that have checked in.

Section 2 – How Teams Arrive

2.01 Changes to Arrival Schedule

Schedule changes on the day of check in must be approved by the Southeast Region Commissioner and teams must be notified in advance.

2.02 Policy 20211013 – Team Representative Check-in

- Check-in of a team by the manager or one of its coaches will be handled between 3:00 p.m. and 5:00 p.m. The Tournament Team Credentials Book will be presented for examination and approval; the State flag will be turned over to the Host Tournament Director. After review, the book will be returned to the team representative. Any issues will require resolution by the next day, no later than 2 hours before the team's first scheduled game.

- The Host Tournament Director, Southeast Region Representative, and the Crew Chief will conduct an orientation with team managers and coaches at a time set prior to the mandatory icebreaker.

- Teams will participate in the opening ceremonies and the icebreaker. Players, managers, and coaches will wear their game jerseys.

2.03 Policy 20211012 – Player Late Arrival

- Tournament team administrators may submit a request for a player to arrive late for tournament participation *in the team's first (or later) scheduled game(s)*; late-arrival requests for managers and coaches *and for a player to arrive late for the icebreaker,* are not required.

- There is an online process that easily provides the path for approval; the web link to the request form is provided in the team's registration acknowledgment email, along with the required login credentials.

- Player late-arrival requests are processed through the player's State Commissioner for endorsement to the Southeast Region Commissioner or designee.

- Players who have been approved for late arrival must check in with the Host Tournament Director or the Southeast Region Representative upon arrival.

Section 3 – Pregame Tournament Team Check-in

3.01 Policy 20211014 – Pregame Tournament Team Check-in

- Tournament teams must check in with tournament officials at the game site 1 hour prior to the start of the team's first scheduled game.
- The manager, coaches, and non-excused players must report.
- Any player who has not been excused and is not present in time for the start of the team's first scheduled game will not be allowed to participate in the tournament*.

* The Southeast Region Representative can override this policy if an unavoidable situation exists for a player. The goal is for all players onsite to have an opportunity to play.

Section 4 – Tournament Management

4.01 Supervision

The Southeast Region Representative will work closely with the Host Tournament Director to ensure a successful tournament experience. In all cases, the Southeast Region Representative has final authority for decisions except those specified elsewhere.

4.02 Americans with Disabilities Act

Public and private facilities that provide an "accommodation" to the public are required to meet certain Americans with Disabilities Act (ADA) regulations. In most cases, the facilities that are used for Babe Ruth tournaments, typically owned by a local government, meet these requirements. However, the little things can make a big difference in the success of a tournament. For example, provide transportation (a golf cart) between the playing fields and the parking lots; provide walkway access to the fields and concessions; ensure that the bathrooms are cleared of clutter for ease of access for wheelchairs, walkers, and other devices; and reserve an area at the playing fields for fans in wheelchairs. These are all items that are under the direct control of the Host. And, a *reasonable effort* to provide such accommodations is required by the ADA.

4.03 Severe Weather Policy

The Southeast Region follows the policy set up by the National Federation of State High School Associations (NFHS).

Use this policy as a default. If the locality where the tournament is being played has policies or regulations that are more stringent, use them. Just make sure that everyone knows and understands the policy – MEET WITH THE UMPIRES.

When lightning is seen or thunder is heard, the field must be cleared with all participants and fans leaving the field area for a safe location. Safe locations can be under shelter at the concession or other facility area, or simply in a car.

Who makes the call? The home plate umpire, by rule, is the person authorized to stop a game for weather (or other) considerations.

Here is the rule:

4.00—Starting and Ending a Game.

4.01 Unless the home club shall have given previous notice that the game has been postponed or will be delayed in starting, the umpire, or umpires, shall enter the playing field five minutes before the hour set for the game to begin and proceed directly to home base where they shall be met by the managers of the opposing teams. In sequence—

(d) As soon as the home team's batting order is handed to the umpire-in-chief, the umpires are in charge of the playing field from that moment on.

Other personnel who can make the call are county or city personnel, the host league President, the Host Tournament Director, the Southeast Region Representative, and anyone else identified by the host. The umpires need to know who these people are by having a meeting to introduce and discuss the procedure to be followed: Once lightning is seen or thunder is heard by an authorized person (other than the umpires), that person will notify the plate umpire that lightning has been seen or thunder has been heard and then the plate umpire will take the immediate appropriate action to clear the area.

This procedure is designed to eliminate the "I didn't see any lightning" or "I didn't hear thunder" arguments that sometimes occur.

4.04 Heat Index Policy

Guidelines for the Host facility will be used. If the Host facility does not have guidelines, then the following will be used:

Typically, games are suspended when the Heat Index reaches 103. For liability reasons, this is usually monitored by the local county or city in charge of the complex. If not, or the complex is privately owned, then we require that the host monitor the Heat Index. All games must be suspended when the Heat Index reaches 103 (feels like 103 °F). Games can resume once the Heat Index drops below 103.

Leagues in "hot weather" areas usually schedule games early and (or) late in the day. In this case, no games are scheduled in the middle of the day if high heat is forecast.

IN ALL CASES, MAKE SURE THAT PEOPLE STAY HYDRATED.

The Southeast Region uses the NOAA Heat Index Chart and the OSHA NIOSH Heat Index iPhone and Android phone application. The OSHA NIOSH app clearly lets the user know what the current Heat Index is at the GPS location of the phone. It also provides the user with the projected future "Feels Like" temperatures hour by hour.

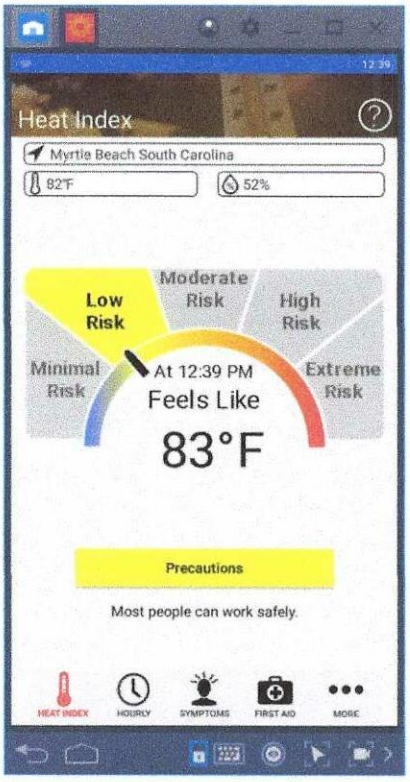
NWS Heat Index

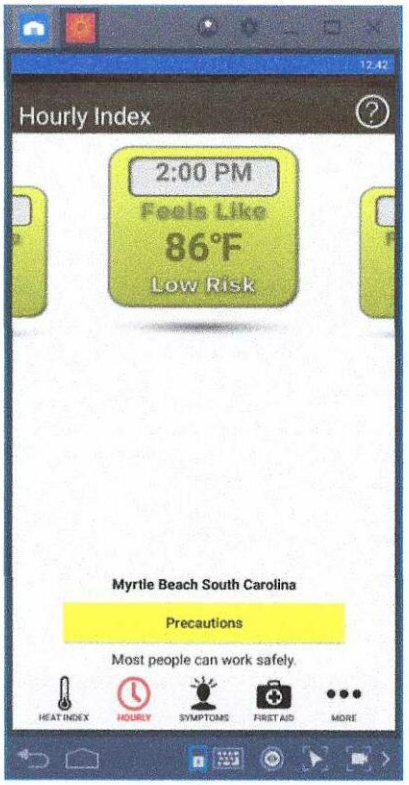
Temperature (°F)

Relative Humidity (%)	80	82	84	86	88	90	92	94	96	98	100	102	104	106	108	110
40	80	81	83	85	88	91	94	97	101	105	109	114	119	124	130	136
45	80	82	84	87	89	93	96	100	104	109	114	119	124	130	137	
50	81	83	85	88	91	95	99	103	108	113	118	124	131	137		
55	81	84	86	89	93	97	101	106	112	117	124	130	137			
60	82	84	88	91	95	100	105	110	116	123	129	137				
65	82	85	89	93	98	103	108	114	121	128	136					
70	83	86	90	95	100	105	112	119	126	134						
75	84	88	92	97	103	109	116	124	132							
80	84	89	94	100	106	113	121	129								
85	85	90	96	102	110	117	126	135								
90	86	91	98	105	113	122	131									
95	86	93	100	108	117	127										
100	87	95	103	112	121	132										

Likelihood of Heat Disorders with Prolonged Exposure or Strenuous Activity

Caution | Extreme Caution | Danger | Extreme Danger





4.05 Courtesy Runner

A Courtesy Runner will be allowed for the catcher in the Cal Ripken 9s,10s,11s, and 12s. Coaches will be given the option to use a courtesy runner. Any player not currently in the lineup may be used as a courtesy runner. Players who have been ejected or removed due to injury are not eligible as a courtesy runner. If a team has only nine players, the player who made the last will be used.

The courtesy runner rules for Babe Ruth baseball and Babe Ruth softball age groups are specified in the current rule book version.

4.06 Game Time Limits and Ties

With the exception of T-Ball (see online rules), there are no time limits for any age group. Games are played until there is a winner.

Tie games are not allowed in tournament play.

4.07 Protest Committee Requirement

The Southeast Region Representative will monitor protests.

No protest (or objection) shall ever be permitted on judgment decisions by the umpire (Rule 9.02-a). Furthermore, umpires are not to be Protest Committee members.

11.05 BABE RUTH TOURNAMENT RULES

2. Each District, Area, State, and Regional Tournament game must be played in the presence of the Tournament Director and Protest Committee. No tournament team shall start play in the absence of said director and committee.

9. District, State, and Regional Commissioners or their designated representatives shall appoint Protest Committees, composed of at least three members, to be present at all tournament games. A manager must immediately claim a violation of a rule at which time play will be suspended until the Protest Committee has made its decision. The Protest Committee's decision will be final. No protest, except on player eligibility, as defined in Rule 7.07, will be honored after a game has been completed. (All protests concerning player eligibility must be presented in writing from the protesting league president with clear indication of proof for the protest.) Video will not be accepted or viewed by tournament staff or umpire.

4.08 Policy 20191003 – Tournament Awards

- The Southeast Region will provide Champion and Runner-up medallions for managers, coaches, and players, Champion and Runner-up team plaques, and the champion team banner.

Section 5 – Tournament Forms Used

5.01 Player Announcement Form

The Player Announcement Forms are used to list the managers, coaches, players, and bat persons by jersey number, name, position, etc. This document is then used in the press box for the announcer when the teams are introduced. One form is required for each playing field; the completed form is collected at team check-in.

5.02 Pitcher's Record Form

The Pitcher's Record Form is used to track the number of pitches (baseball) that a pitcher delivers to a batter in a game. This form is applicable to all games that use a youth pitcher. Team managers sign the forms at the end of the game.

5.03 Lineup Forms

The Southeast Region Commissioner provides an ample supply of official Babe Ruth Lineup Forms (4-part); no other lineup forms are acceptable.

Section 6 – Public Relations

6.01 Stadium (Ball Park)

The Stadium or Ball Park personnel are responsible for providing and maintaining the actual playing site of the Regional Tournament in all its many aspects. Basic areas of responsibility and provisions are: bullpens, sufficient lighting, American flag, scoreboard, flagpoles for State flags, press box, interior fence, exterior fence, dugouts, distance signs on outfield fence, infield tarps, ticket booths (if needed), home and visitor dugout signs, first aid kit, sufficient umpire quarters, restroom facilities, and large up-to-date game-result signage.

Make sure that the grounds crew is always available to maintain the playing and practice fields.

If possible, have an electrician or power company on call to handle any power failures.

6.02 Press Box

The Host Tournament Director is in charge of the press box with oversight by the Southeast Region Representative.

Make sure that the following personnel are available for each game: press box announcer, scoreboard operator, Official Scorekeeper, and Official Pitch Count Recorder.

The Official Scorekeeper and the Official Pitch Count Recorder are separate, adult positions required for efficient press box operation. These officials are required to use the hard-copy scorebooks and pitch count forms to accomplish their tasks. **The use of electronic record keeping (Game Changer or SportsEngine Tourney) is not authorized as official.**

6.03 Game Schedules

The game schedules (brackets) will be prepared by the Southeast Region and will be reviewed by the Host. The official schedules will be published on the Southeast Region website. One of the most important considerations is to keep the teams and fans informed. Posting of the game schedule on a "big board" at the complex is always a good idea. Updating game results and informing teams of changes in schedules in a timely manner is critical.

6.04 Reporting Scores

We use the Tourney Machine product provided by Babe Ruth. There are a couple of ways to report scores.

The Host can report the scores at the conclusion of each game or report the scores at the end of the day. The Host and (or) Southeast Region Representative will be provided with login credentials for this reporting website: http://brlseregion.com/reporting/index.php.

The Host and (or) Southeast Region Representative can be trained to use the Tourney Machine product to report scores directly.

Section 7 – Umpire Selection and Compensation

7.01 Policy 20221022 – Crew Chief and Crew Member Selection

- By rule (Rule 11.05, paragraph 2.b.), all umpires must be Babe Ruth National Umpire Association (NUA) members.

- Umpires interested in becoming the Crew Chief for a Southeast Region tournament must submit an online application for consideration. The form is found on the Babe Ruth Southeast Region Umpires website (https://brlseumpires.com).

- The Southeast Region Commissioner (or designee) will assign the Crew Chief for each tournament age group.

- The assigned Crew Chief will select the crew members for the tournament. Prior to officiating, the name of the selected crew members must be forwarded to the Southeast Region Commissioner (or designee), who will verify NUA membership for the tournament year.

- Southeast Region Board members are not eligible to apply for this position, nor are they eligible to participate as a member of a selected crew.

- Umpires can register for the position of Crew Member using the same registration system. It there are local umpires who wish to participate, they are encouraged to register and indicate that they are local to the Southeast Region tournament Host league.

7.02 Policy 20211021 – Umpire Compensation

- The number of umpires that will be assigned to a tournament game is:
  2 – Rookie Baseball
  2 – Minor Baseball
  3 – Major Baseball, 13-16 Year-olds Baseball, and 16-18 Year-olds Baseball

- The per-game, per-umpire *minimum* compensation (paid by the tournament host league) is:
  $45 – Rookie Baseball and 8U Softball
  $50 – Minor Baseball, Major Baseball, 10U Softball, and 12U Softball
  $60 – 13-18 Year-olds Baseball, 14U Softball, 16U Softball, and 18U Softball

- An out-of-State Crew Chief will be assigned to a tournament if an in-State (not local) Crew Chief is not available.

- For travel, the Southeast Region will compensate an out-of-State Crew Chief $150 and an in-State Crew Chief $100.

Section 8 – Closing the Tournament

8.01 Championship Team Photograph

It is possible that there could be two semifinal games and the championship game on the same day.

If the semifinal and the championship games are played on the same day, then a team

photo of the final-four teams, holding the championship banner will be taken (goal is 'clean' uniforms). If only the championship game is being played, then a team photo of the final-two teams, holding the championship banner, will be taken (goal, again, is 'clean' uniforms). In all cases, the team will include all players, the manager, and all coaches only. The team will hold for display the Championship Banner for the photo.

This is not a photo opportunity for the parents and fans. Only tournament officials will be allowed on the field for the photo shoot.

8.02 Presentation of Awards

You will need one folding table of approximately 60" x 30" to display the awards and plaques. The table should be centered between home plate and the front of the pitching mound.

Assemble the championship and runner-up teams along the base paths of their respective dugouts. Make sure that the photographer and tournament staff are available. [Note: Parents can be invited in and stationed after team setup.]

Begin the presentation by thanking everyone for attending, etc. (the Host can script this part of the program). Make the team presentation beginning with the runner-up team. Then present to the championship team. In both cases, have the announcer introduce the players from the team's Player Announcement Form. Introduce the players first, then the bat person (if applicable), the coaches, and the team manager. Present the runner-up and championship plaques to the team managers.

Make sure that all teams that leave the tournament take their State flag and Tournament Team Credentials Book (handed back to them on opening day) with them.

8.03 Advancing Team Information

The Host will receive a package from headquarters which contains important World Series reporting information for the championship team. The Southeast Region Representative will sign the Letter of Eligibility.

DO NOT FORGET TO PROVIDE THIS INFORMATION TO THE MANAGER OF THE CHAMPIONSHIP TEAM!

Babe Ruth League, Inc.
Southeast Region
Training Center

2025 Training Documents

Samples

- **Manager's Tournament Information Package Questionnaire**
- **Spectator Conduct Document**
- **Player Announcement Form**
- **Baseball Pitch Count Forms Package**
- **Regional Requirements for the Determination of Pool Play Standings**
- **Tournament TEAM Check-In and Tournament Bracket Preparation**

Babe Ruth League, Inc.
Southeast Region
Baseball & Softball

Test League
Anywhere, Virginia

2025 Sample MTIP

Manager's Tournament Information Package

Test League extends a warm welcome to all players and coaches participating in the 2025 Sample MTIP Southeast Region Tournament. We are honored to be your host for these games.

The information contained in this package provides everything you need to know concerning check-in and participation at the tournament. If a question arises that is not covered in this information package, please do not hesitate to contact the Host Tournament Director.

NOTICE: Page 1 of the attachment contains information that is CRITICAL to your team. Make sure that you have complied with Sections 1.3 through 1.6.

Southeast Region Tournaments
Manager's Tournament Information Package
Test League
2025 Sample MTIP
Report Date: July xx, 2025

Section 1 - TEAM ARRIVAL REQUIREMENTS

1.1 - Contact Information

Position	Name	Phone	Email
Host President	Fred Flintstone	1115552222	info@aenetwork.com
Host Tournament Director	Test	1115552222	jdarmentrout@aenetwork.com
Program Book Coordinator	Test	1115552222	test@test.com
Hotel Coordinator	Test	1115552222	test@test.com
Gate Pass Fee Coordinator	Test	1115552222	test@test.com
SER Representative			
SER Crew Chief			

1.2 - Hotel Information - Please book your team into one of the following hotels:

Hotel 1	1115552222
Hotel 2	1115552222
Hotel 3	1115552222
Hotel 4	1115552222
Hotel 5	1115552222

1.3 – Team Registration and Player Late Arrival Requests

A. Team Registration for all Age Groups

The team manager for each State Champion (or any approved advancing team) is required to submit a Team Registration Form within 24 hours of completion of the State tournament, or by the Tournament Program Inclusion date, noon on July xx, 2025, whichever occurs first. When the online registration is completed, call the Host Tournament Director (see above). Click HERE to register for this category.

B. Player Late Arrival (for the team's first (or more) scheduled game(s))

Player late arrival request procedures are included in the registration acknowledgment email.

1.4 - Team Photo for Program Book

A copy of the official Babe Ruth team photo with the manager, coaches, and players identified must be emailed to the Program Book Coordinator (see above) within 24 hours of the conclusion of the State tournament. If not received by noon on July xx, 2025, your team may not be included in the tournament program.

1.5 Check-in Time, Location, and Credentials

Team Representative check-in is at City Hall, 123 Main St., Anywhere, VA, on July xx, 2025, 3:00 PM to 5:00 PM. (Players do not attend.) Please make sure that you have downloaded and completed the following forms:

TOURNAMENT TEAM PRE-ARRIVAL CHECKLIST

Two copies of the writable **TOURNAMENT TEAM PLAYER ANNOUNCEMENT FORM**

All players that have not been excused by the Southeast Region Commissioner are expected to arrive at the pre-game check-in (see 3.4, below).

During check-in, the Southeast Region Representative, along with the Host Tournament Director or assistant, will check all credentials and the State flags will be collected. All credentials must be in a loose-leaf binder notebook in the order of the **TOURNAMENT TEAM CREDENTIALS CHECKLIST**. Make sure that the SIGNED **MANAGER CONDUCT CERTIFICATION FORM** is included in the Tournament Team Credentials Book. For Region tournament participation, the Credentials Checklist must be signed by the State Tournament Director, State Commissioner, or State Commissioner's representative.

NO TEAM OR PLAYER WILL BE ALLOWED TO PARTICIPATE IN THE REGIONAL TOURNAMENT WITHOUT THE PROPER CREDENTIALS.

1.6 - Advance and On-site Payment of Parents and Fans Gate Pass Program Fee

The Southeast Region uses the Parents and Fans Gate Pass Program, payment of the fee **($500)** can be prearranged by contacting the Gate Pass Fee Coordinator, Test, at 1115552222 or test@test.com prior to your arrival. If not prepaying,

make checks payable to **Test League** and be prepared to pay at team check-in.

SECTION 2 - AFTER CHECK-IN EVENTS

2.1 - Additional Contacts Information

Position	Name	Phone	Email
Icebreaker Coordinator	Test	1115552222	test@test.com
Host Website		Visit Website	
Host Hotline		1115552222	

2.2 Coaches Orientation

An orientation of all managers and coaches will be held on the night of check-in.

2.3 Icebreaker

An icebreaker will be held for all Cal Ripken Baseball age groups (optional for Babe Ruth Baseball age groups) on the night of check-in. Team managers are required to contact the Host prior to arrival to provide a head count of attendees.

2.4 Opening Ceremonies

The Host will hold opening ceremonies on the night of check-in (team participants must wear team jerseys).

SECTION 3 - OFFICIAL RULES, HOUSE RULES, AND OTHER INFORMATION

3.1 Official Rules

Southeast Region tournaments for 9-Year-olds and above baseball, and 10U and above softball, are governed by the official rules of Babe Ruth League, Inc. and can be found in the 2025 Babe Ruth League Official Rules and Regulations rule book for the sport. The playing rules for Rookie Baseball and 8U Softball are available for viewing and downloading at the Southeast Region website Documents Center.

3.2 Special Host League Information

This is a test.

3.3 Practice Fields

Practice times with field locations will be available for scheduling at check-in. NO TEAM WILL BE PERMITTED TO PRACTICE ON THE REGULAR TOURNAMENT PLAYING FIELD(S).

3.4 Game Locations and Team Check-In

Games will be played at At the Park, 123 Main St., Anywhere, VA. Directions will be provided at check-in. ***Teams (managers, coaches, and players are required to check in at the field 1 hour prior to the team's first scheduled game. Players not at check in are ineligible unless excused by Southeast Region Representative.***

3.5 Game Schedules and Results

The tournament format is Bracket Pools (3-game guaranty). The home team dugout is located on the third-base side.

a. Pool Format

- The home team is predetermined by a draw of participating teams for each pool game.
- The home team for a Championship bracket (when applicable) is the highest seed; if the seeds are tied for the championship game, then a coin toss will determine home team.

b. Bracket Formats (3-game guarantee)

- The home team for all games is predetermined by a draw.
- The home team for the Championship game is the Winner's bracket team; if an if game is required, then the home team will be the winnner of the prior game.
- If the tournament is composed of two bracket pools, then the last Winner's bracket and Loser's bracket teams will advance to a single elimination championship bracket.

c. Single Elimination Bracket

- Teams are seeded into the bracket from pools.
- The home team is the highest seed.
- The home team for the championship game is the highest seed, or coin toss if the seeding is tied.

Each team will be provided with the official Babe Ruth lineup forms. At a minimum, the starting players (with last names) and the name of the Protest Committee member must be included and the form must be signed.

The game schedules and results will be posted on site. They can also be viewed on the Southeast Region website, http://brlseregion.com/tourney_site/.

3.6 Oversight of Players

Players must be in the custody of their parents, manager, or coaches at the conclusion of each event or game.

3.7 Wireless Communication and Other Electronic Devices

Wireless communication devices are not allowed in the dugout and/or on the playing field. However, if a team scorekeeper is not available, electronic scoring devices (smartphones, tablets, or laptops) are permitted for use (scorekeeping only) by a manager or coach listed on the official team roster. No device on the field or in the dugout may be used as a means of communication (telephone, text, or email).

In addition, the use of e-cigarettes and all other electronic devices is prohibited in the dugouts and/or on the playing field by tournament participants.

3.8 Use of Tobacco, Vapes, Alcohol, and Drugs

Smoking and vaping (including smokeless tobacco and e-cigarettes) are not allowed on the premises. Any illegal activities, including illegal use of alcoholic beverages or drugs of any nature, will be immediate cause for removal and possible team disqualification. This does not apply to the use of doctor-prescribed medication by the individual for whom it has been prescribed.

3.9 Mingling with People Outside of the Dugout

Team members are not permitted to mingle in the stands or with spectators during a game.

3.10 Uniforms

Managers, coaches, and players must adhere to the uniform requirements specified in the Babe Ruth League Official Rules and Regulations rule books. This means ball caps on properly and shirts tucked in while in the dugout and on the playing field.

3.11 Protest Committee

The Protest Committee shall consist of three adults for each game (Babe Ruth Baseball tournaments rules). State Commissioner(s) will be used when available. Umpires cannot be used. The Host Tournament Director, with the approval of the Souheast Region Representative, shall appoint these committees for each game. The members of the Protest Committee MUST be announced prior to the start of each game, or the game will not begin.

3.12 Official Scorekeeper, Official Pitch Count Recorder, and Press Box

The official scoring record for each game will be maintained by the official scorekeeper and the official pitch count recorder designated by tournament officials. The score book and pitch count charts will serve as the official record of the tournament. Teams may designate their own scorekeeper and pitch count recorder, but in doing so, must understand that their books and/or charts will not be considered if issues arise. Team-assigned scorekeepers and pitch count recorders may not be in the dugout or on the playing field for any reason, and they are to refrain from interrupting the flow of a game for any reason. Only tournament officials and press box volunteers (scorekeeper, pitch count recorder, announcer, Host Tournament Director, and BRL Regional and National officials) and approved press are allowed in the press box.

3.13 Championship Team Photo

It is possible that there could be two semi-final games and the championship game on the same day. If the semi-final and championship games are played on the same day, then a team photo of the final-four teams, holding the championship banner will be taken (goal is 'clean' uniforms). If only the championship game is being played, then a team photo of the final-two teams, holding the championship banner, will be taken (goal, again, is 'clean' uniforms). In all cases, the team will include all players, the manager, and all coaches only. The team will hold for display the Championship Banner for the photo.

This is not a photo opportunity for the parents and fans. Only tournament officials will be allowed on the field for the photo shoot.

The Championship game WILL NOT start until the photos are taken.

3.14 Noisemakers and Flash Photography

The use of noisemakers (such as air horns, boom boxes, and all artificial noisemakers) is prohibited and, for safety reasons, flash photography is prohibited during tournament games. In addition, cameras are not permitted behind the home plate area. Spectators who fail to comply with these rules can be removed from the facility.

3.15 In Closing

Be smart and avoid trouble. There is always a certain level of tension in competitive sports. Games are won with hits and runs, not words.

Babe Ruth League, Inc.
State and Southeast Region
Baseball and Softball Spectator Conduct

IT IS RECOMMENDED THAT SIGNS WITH THE FOLLOWING INFORMATION BE PROMINENTLY POSTED AT DUGOUTS, CONCESSION FACILITIES, AND PARKING LOTS AND DISCUSSED IN THE PRE-TOURNAMENT MEETING:

Spectator Conduct

1. Conduct by spectators must be above reproach. Any misbehavior or misconduct can cause the spectator to be removed from the complex.

2. Types of behavior that could lead to the removal include, but are not limited to:

   - Use of profane or indecent language.
   - Arguing and aggressive behavior towards other spectators, the teams, and tournament officials.
   - Any illegal acts.

3. Air horns, boom boxes, and all artificial noisemakers are prohibited in the ball park.

The tournament officials have responsibility for monitoring spectator conduct and have authority for enforcement during each game.

Babe Ruth League, Inc. - Southeast Regional
Player Announcement Form

_____
Age Group (e.g., 13-15 Year-Olds)

_____ _____
Team Name Location (City and State)

	Uniform Number	Position(s)	Player Name	City and State
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
BB/BG				

_____ _____ _____
Manager Uniform Number City and State

_____ _____ _____
Coach Uniform Number City and State

_____ _____ _____
Coach Uniform Number City and State

_____ _____ _____
Coach Uniform Number City and State

_____
Protest Committee Member

Babe Ruth League, Inc.
Southeast Region Baseball Tournaments
Tournament Pitching Limitations & Rest Requirements

Every pitch to a batter counts. This includes strikes, balls, foul balls, fair balls, pitches that touch the batter, and pitches that are ruled "no pitch" by the umpire.

TOURNAMENT PITCHING LIMITATIONS & REST REQUIREMENTS				
AGE GROUP	DAILY MAXIMUM LIMITATIONS* (PITCHES PER DAY)	REQUIRED REST PERIOD		
		0 Days	1 Day	2 Days
8-9-10	75	1-40	41-65	66+
11-12	85	1-40	41-65	66+
13-16	95	1-45	46-75	76+
16-18	105	1-45	46-75	76+

Revised 05-30-2024

Babe Ruth League, Inc.
Southeast Region Baseball Tournament
Pitch Count Log Form

Age Group (circle): 9 10 11-70 12-60 12-70 13 14 13-16 16-18 **Page** _____ **of** _____

Team: _____

Field #: _____ **Location:** _____

Date	Game #	Name of Pitcher	Circle the last pitch delivered in each inning and X out all prior pitches																																						
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35				
			36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70				
Recorder Initials:			71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105				

			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35				
			36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70				
Recorder Initials:			71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105				

			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35				
			36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70				
Recorder Initials:			71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105				

			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35				
			36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70				
Recorder Initials:			71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105				

			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35				
			36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70				
Recorder Initials:			71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105				

Every pitch delivered to a batter counts. This includes strikes, balls, foul balls, fair balls, pitches that touch the batter, and pitches that are ruled "no pitch" by the umpire.

Revised 05/30/24

Babe Ruth League, Inc.

Southeast Region Baseball Tournaments

Pitch Counts Record (EXAMPLE)

Age Group (circle): 8 9 10 11 12 13 14 (13-16) 16-18

Team: East Fairfax BRL **Location & field(s):** Blue Ridge BRL, Goshen, VA
Jackson Field (JF); BR High School (HS) **Page** 1 **of** 1

Day & date	Thu, 15 Jul		Fri, 16 Jul		Sat, 17 Jul		Sun, 18 Jul		Mon, 19 Jul		Tue, 20 Jul	
Initials: Recorder / Manager	BJ / PB	/	BJ / PB	/	/	/	BJ / PB	BJ / PB	BJ / PB	BJ / PB	BJ / PB	BJ / PB
Pitcher name ⇩ / Game # ⇨	1-JF		5-JF				11-HS	13-HS	16-HS	17-HS	18-HS	19-HS
Zach Brown	65						60					65
Mike Green	40		20				10	40				15
Bob White			55					50			15	
Bill Black			40						50	10		
Tom Jones							40					10
Jim Bond								20	20	30		
Al Smith									10		80	
Jack Johnson										70		

If more than 1 field is used, indicate the field in the "Game #" box (e.g., 1-HS for game #1 at high school field: 4-CF for game #4 at county field).

Every pitch delivered to a batter count. This includes strikes, balls, foul balls, fair balls, pitches that touch the batter, and pitches that are ruled "no pitch" by the umpire.

Babe Ruth League, Inc.

Southeast Region Baseball Tournaments

Pitch Counts Record

Age Group (circle): 8 9 10 11 12 13 14 13-16 16-18

Team: _____ **Location & field(s):** _____ **Page** ____ **of** ____

Day & date												
Initials: Recorder / Manager	/	/	/	/	/	/	/	/	/	/	/	/
Pitcher name ⇩ / Game # ⇨												

If more than 1 field is used, indicate the field in the "Game #" box (e.g., 1-HS for game #1 at high school field: 4-CF for game #4 at county field).

Every pitch delivered to a batter count. This includes strikes, balls, foul balls, fair balls, pitches that touch the batter, and pitches that are ruled "no pitch" by the umpire.

Babe Ruth League, Inc.
Southeast Region
Training Center

Pool Play Final Standings
Determination Requirements

When a Babe Ruth pool play format is used in a Southeast Region tournament, the final standings will be determined by the Southeast Region Representative, Region Commissioner, and Assistant Region Commissioner, Operations using the game results for verification. All three officials must agree on the final determination. No team is to be sent home without the authorization of the Southeast Region Representative.

When required, the result of this process will determine the seeding for the single elimination championship bracket.

The official "Determination of Pool Play Standings" is Babe Ruth Rule 11.05 in the current Baseball and Softball Official Rule Books.

Babe Ruth League, Inc.

Southeast Region

Training Center

Tournament Team Registration and Tournament Bracket Preparation

Tournament Team Registration Process:

- Each State tournament championship team and authorized non-championship team (including the tournament host team) is required to register to participate in its Southeast Region age group tournament by the close of business on the Wednesday prior to the tournament team check-in date.

- The team registration database is updated in real time. Detailed contact information is available and a link is provided to the Tournament Host Director to assist in team contact for icebreaker information, tournament shirts orders, etc.

- When teams call in to the Host, the Host can verify that the team registered online; if not, the team will be advised to do so.

Tournament Bracket Preparation:

When the tournament team registration is closed, the tournament bracket is created with communication between the Region and the Host.

The final version of the bracket is posted on the Southeast Region website by noon on the Saturday prior to tournament team check-in.

No changes to the bracket will be made once it is released to the public.